



## VOLUNTEER APPLICATION AND INFORMATION SHEET

### Office Use Only

Received by: \_\_\_\_\_ Date Received: \_\_\_\_\_ Date Filed: \_\_\_\_\_ Background Check: \_\_\_\_\_

Name: \_\_\_\_\_ Birthday: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

Are you volunteering for school? ☐ Yes ☐ No

Have you ever served in the Military? ☐ Yes ☐ No

Are you volunteering as an individual or as part of a group? ☐ Individual ☐ Group

If part of a group, please list the group name: \_\_\_\_\_

Are you volunteering for court ordered community service? ☐ Yes ☐ No

Do you have any limitations, physical or otherwise that may influence your volunteer service at the metroparks? ☐ Yes ☐ No

If yes, please explain: \_\_\_\_\_

### **Emergency Contact Information**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

### **Volunteer Availability**

What type of volunteer commitment are you looking for? ☐ One time ☐ Weekly ☐ Monthly ☐ Other: \_\_\_\_\_

Seasonal availability? ☐ Spring ☐ Summer ☐ Fall ☐ Winter

What is your preferred volunteer shift time?

Weekday: ☐ Morning ☐ Afternoon ☐ Evening or ☐ Specific time: \_\_\_\_\_

Weekend: ☐ Morning ☐ Afternoon ☐ Evening or ☐ Specific time: \_\_\_\_\_

Specific Day(s): \_\_\_\_\_

Which Metropark(s) would you like to volunteer at?

- |   |  |
|---|--|
| <input type="checkbox"/> Delhi Metropark, Ann Arbor           | <input type="checkbox"/> Lake St. Clair Metropark, Harrison Township |
| <input type="checkbox"/> Dexter-Huron Metropark, Dexter       | <input type="checkbox"/> Lower Huron Metropark, Belleville           |
| <input type="checkbox"/> Hudson Mills Metropark, Dexter       | <input type="checkbox"/> Oakwoods Metropark, New Boston              |
| <input type="checkbox"/> Huron Meadows Metropark, Brighton    | <input type="checkbox"/> Stony Creek Metropark, Shelby Township      |
| <input type="checkbox"/> Indian Springs Metropark, White Lake | <input type="checkbox"/> Willow Metropark, New Boston                |
| <input type="checkbox"/> Kensington Metropark, Milford        | <input type="checkbox"/> Wolcott Mill Metropark, Ray Township        |
| <input type="checkbox"/> Lake Erie Metropark, Brownstown      |  |

## **Volunteer Interests**

Please check which volunteer areas are of interest to you:

- |  |  |
|--|--|
| <input type="checkbox"/> Nature Center           | <input type="checkbox"/> Farm Center                 |
| <input type="checkbox"/> Gardening               | <input type="checkbox"/> Natural Resources           |
| <input type="checkbox"/> Special Events          | <input type="checkbox"/> Golf                        |
| <input type="checkbox"/> Receptionist            | <input type="checkbox"/> Grounds keeping/Landscaping |
| <input type="checkbox"/> Historical Re-enactment | <input type="checkbox"/> Outreach Events             |
| <input type="checkbox"/> Trail Maintenance       | <input type="checkbox"/> Wildlife Observation        |
| <input type="checkbox"/> Office work             | <input type="checkbox"/> Event Photography           |
| <input type="checkbox"/> Park Clean-ups          |  |

Please let us know any special skills you may have:

- |  |  |   |                                    |
|--|--|---|------------------------------------|
| <input type="checkbox"/> Astronomy       | <input type="checkbox"/> Carpentry/Woodworking | <input type="checkbox"/> Graphics         | <input type="checkbox"/> Writing   |
| <input type="checkbox"/> Computers       | <input type="checkbox"/> Mechanical Filling    | <input type="checkbox"/> Photography      | <input type="checkbox"/> Painting  |
| <input type="checkbox"/> Public Speaking | <input type="checkbox"/> Administrative        | <input type="checkbox"/> Foreign Language | <input type="checkbox"/> Research  |
| <input type="checkbox"/> Arts & Crafts   | <input type="checkbox"/> Teaching              | <input type="checkbox"/> Proofreading     | <input type="checkbox"/> Taxidermy |

Other skills or interests: \_\_\_\_\_

How did you learn about our Volunteer Program? \_\_\_\_\_

## **Metroparks Commitment Statement**

I understand that if accepted as a volunteer:

- I offer my services with an understanding that there will be no monetary compensation
- I will be prompt and regular in my service and will notify my supervisor if I must be absent
- I will readily accept training and supervision
- I will adhere to the Metroparks' volunteer policies and procedures
- I will notify my supervisor or volunteer coordinator if I am unable to complete my commitment or if I would like to transfer to another volunteer assignment.
- I will notify the Volunteer Services Supervisor when I leave the volunteer program.
- I will certify that the information in this application is correct and to the best of my knowledge.
- I give Huron-Clinton Metropolitan Authority the right to conduct a background check. A sex offender registry or criminal conviction of violent or sexual nature or involving theft or burglary may disqualify an individual from volunteering at the Huron-Clinton Metroparks. Convictions are not an automatic disqualification from volunteer service. However, failure to provide complete and accurate information relating to criminal convictions will result in immediate removal from volunteer service.

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## **I authorize investigation and verification of all statements in this application**

Date: \_\_\_\_\_

Volunteer Signature: \_\_\_\_\_

Signature of Parent or Guardian (if volunteer is under age 18): \_\_\_\_\_

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Please return this completed form to the Huron-Clinton Metroparks Administrative Office or a Park Office. If you do not hear back from someone within 3 business days, please contact Katie at [katie.kowalski@metroparks.com](mailto:katie.kowalski@metroparks.com) or (810) 494-6020. Thank you and we look forward to having you as a Metroparks Volunteer!